

Haryana State Industrial & Infrastructure Development Corporation Ltd., Panchkula

No. HSIIDC:PER:2020:7173-7175

Dated: 21.03.2020

CIRCULAR

Sub.: Filling up of posts of AGM, AGM (F), AGM (IA) and SM(IA) in HSIIDC on deputation basis.

It is proposed to fill the below mentioned posts in HSIIDC on deputation basis from amongst the eligible officers working in Central Government Departments, Autonomous Bodies, Public Sector Undertakings, Union Territories, State Government Departments and State Government Public Undertakings/ Boards/ Corporations working in the analogous scale.

2. The details of the posts are:-

Sr. No.	Name of the Post	No. of Vacancies	Qualification & Experience	Pay matrix level
i.	Asstt. General Manager	01	Graduate in Engineering in IT/ Electronics & Computer from recognized University. Preference will be given to the holder of degree in law.	15600+39100+7600GP (pre-revised) / FPL-12 (revised)
ii.	Asstt.General Manager (F)	01	MBA (Finance)/ equivalent i.e. MFC/CA/ CWA having atleast 10 years relevant post qualification experience in Banking/ Financial Institutions, out of which at least 5 years should be in an executive position.	15600+39100+7600GP (pre-revised) / FPL-12 (revised)
iii.	Asstt.General Manager (IA)	01	1st class B.E/B.Tech in Civil Engineering preferably MBA as additional qualification with minimum 10 years relevant post qualification experience in development/ creation and maintenance of Industrial Infrastructure, out of which atleast 5 years should be in an executive position.	15600+39100+7600GP (pre-revised) / FPL-12 (revised)
iv.	Senior Manager (IA)	02	1st class B.E/B.Tech in Civil Engineering preferably MBA as additional qualification with minimum 6 years relevant post qualification experience in development/ creation and maintenance of Industrial Infrastructure, out of which atleast 3 years should be in an executive position.	15600+39100+6000GP (pre-revised)/ FPL-11 (Revised)

3. The vacancy may kindly be circulated amongst the Officers working in your Ministry/Department of Govt of India/State Govt./Union Territories/PSUs.

4. The Bio-data (as per attached proforma), Integrity Certificate, Vigilance clearance, Annual Confidential Reports Dossier of last 5 years, Statement giving detail of major or minor punishments/penalties, if any imposed on the officer during the last five years of willing and suitable officers who can be relieved, if selected may be sent to the Managing Director, HSIIDC, C-13 & 14, Sector-6, Panchkula-134109 for consideration by 5.00 PM on 15th April 2020. The detailed terms and conditions are also available on www.hsiidc.org.in.


Senior Manager (P&A)

For Hry St Indl. & Infra Dev Corpn Ltd.

A copy is forwarded for information and necessary action to:

1. The Chief Secretary. (All State Govt./UTs)
2. All the Secretaries of all the Ministries in Govt of India.
3. HoD(IT), HSIIDC, Panchkula - for uploading on website of HSIIDC.

HSI IDC Requires

Applications are invited from Dynamic, Effective and Experienced Eligible Officers working in Central Government Departments, Autonomous Bodies, Public Sector Undertakings, Union Territories, State Government Departments and State Government Public Undertakings/ Boards/ Corporations working in the Analogous Scale on Deputation Basis for the following Posts:-

Name of the Post	No. of Vacancies	Qualification & Experience	Pay Matrix Level
Asstt. General Manager	01	Graduate in Engineering in IT/ Electronics & Computer from Recognized University. Preference will be given to the Holder of Degree in Law.	15600+39100+7600 GP (Pre-revised)/ FPL-12 (Revised)
Asstt. General Manager (F)	01	MBA (Finance)/ Equivalent i.e. MFC/CA/ CWA having atleast 10 years relevant Post Qualification Experience in Banking/ Financial Institutions, out of which at least 5 years should be in an Executive Position.	15600+39100+7600 GP (Pre-revised)/ FPL-12 (Revised)
Asstt. General Manager (IA)	01	1st Class B.E./B.Tech. in Civil Engineering preferably MBA as Additional Qualification with minimum 10 years relevant Post Qualification Experience in Development/ Creation and Maintenance of Industrial Infrastructure, out of which atleast 5 years should be in an Executive Position.	15600+39100+7600 GP (Pre-revised)/ FPL-12 (Revised)
Senior Manager (IA)	02	1st Class B.E./B.Tech. in Civil Engineering preferably MBA as Additional Qualification with minimum 6 years relevant Post Qualification Experience of Development/ Creation and Maintenance of Industrial Infrastructure, out which atleast 3 years should be in an Executive Position.	15600+39100+6000 GP (Pre-revised)/ FPL-11 (Revised)

*The other details regarding above Posts and Application Form can be downloaded from the official website of HSI IDC (www.hsiidc.org.in). Last Date of Submission of Application: **15.04.2020 - 17.00 hrs.**

Haryana State Industrial & Infrastructure Development Corporation Ltd.



Regd. Office: C-13 & 14, Sector-6, Panchkula, Ph.: 0172-2590481-83, Fax: 2590352,
Website: www.hsiidc.org.in, E-mail: info@hsiidc.org.in, CIN: U29199HR1967SGC034545

APPLICATION FORM

Application for the post of _____ on deputation basis in HSIIDC

1. Name of Applicant: _____
(In capital Letters)
2. Postal/Permanent Address: _____
(In capital letters)
3. Date of Birth (dd/mm/yyyy): _____
4. Email Id: _____
5. Contact No: _____

Self
attested
photograph
should be
attached

Mobile: _____	Landline: _____
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6. Holding Present Post: _____
(alongwith date of holding present post)
7. Name of Parent Organization: _____
8. Pay scale: _____
(details of total emoluments drawn per month) _____
9. Qualification (Graduation & above)

Sr. No.	Year	Degree/Diploma	University/ Board	Marks Obtained	Remarks
1					
2					
3					
4					

10. Experience (Details of experience in chronological order)

Sr. No.	Office/Institution / Organization	Post(s) Held	Dates		Pay in PB+ Grade Pay/ Basic Pay/ FPL in 7 th CPC	Nature of duties performed (*)
			From	To		
1						
2						
3						

*Please attach separate sheet for each office/institution/organization clearly indicating achievements, if any)

11. Whether the present employment is under Central Govt./State Govt./ Autonomous Organization/ Public Sector undertakings / State Govt. Undertakings/ Union Territory/ Boards/ Corporations (please tick)
12. Grading of ACRs of last 5 years : _____
(Financial Year wise) _____

13. Status of Vigilance Clearance: _____

Signature of Applicant

Certificate

Certified that the above particulars have been verified and found to be correct. The integrity of the officer is beyond doubt and that no vigilance case is pending /contemplated against the officer.

Signature of the Authorized Person
Under his seal & date

Job Profile of advertised post:-

Sr. No.	Name of the Post	Work Profile
1	Asstt. Gen. Manager	The services of the officer will be utilized in Toll Management & digitalization work in KMP Cell as well as legal affairs/ matters in Kundli Manesar Expressway Project and other works/matters related in the scope of IT /Electronics in the various Divisions of the Corporation.
2	Asstt.Gen. Manager (F)	The services of the officer will be utilized to look after estate matters, Finance activities, Mining operations and for Business Development/promotions activities at HSIIDC, Head office, Panchkula or in various Indl. Estates located all over Haryana.
3	Asstt. Gen. Manager (IA)	The services of the officer will be utilized to look after industrial maintenance & development works at Head office, Panchkula or in various Indl. Estates located all over Haryana or Kundli Manesar Expressway Project.
4	Senior Manager (IA)	The services of the officer will be utilized to look after industrial maintenance & development works at Head office, Panchkula or in various Indl. Estates located all over Haryana or Kundli Manesar Expressway Project.

* The above posts will be filled up by way of deputation initially for a period of one year, however the deputation period can be extendable further for a period of 3 years. During the period of deputation, the officers will draw pay in the foreign Department as per last pay certificate of his parent Department with admissible perks as applicable in HSIIDC. However, deputation allowance if any, will be paid as per standard terms & conditions of deputation of State Govt./ HSIIDC subject to approval of Competent Authority.

*HSIIDC reserves the right to prepare a Panel of selected candidates for filling up the indicated vacancies and to curtail the deputation period as per requirement or till the fresh recruitment is made through State Government agency (HPSC) whichever is earlier/applicable as per rules of the Corporation. Any amendment/ change to this vacancy circular will be posted on official website of HSIIDC only.

*Duly filled in applications alongwith requisite information in the application form may be sent by registered/speed post through proper channel specifying therein i.e. ,“ Application for the post of _____ on deputation basis in HSIIDC in response to Advt. dt.21.03.2020 to the following address:

The Managing Director, HSIIDC, C-13,14, Sector-6, Panchkula-134109.

*Last date of submission of Application: by 5.00 PM on 15.04.2020. Duly filled in Application should reach in HSIIDC Corporate office on the below mentioned address. Incomplete application or those received after the prescribed date shall be summarily rejected.